

SUMMARIZATION OF MINUTES FOR THE BOARD OF PARK COMMISSIONERS

The **Board of Park Commissioners** held their monthly Board meeting on **Thursday, August 10, 2023**, in the City Council Discussion Chambers Room 30 (garden level), Citizens Square Building, 200 East Berry Street, Fort Wayne, Indiana 46802

BOARD MEMBERS PRESENT: Mr. Justin Shurley, Board President, Mr. Cory Miller, Vice President, Commissioner Mr. Richard Briley, Commissioner, and Mrs. Jenna Jauch, Commissioner.

PARKS STAFF PRESENT: Steve McDaniel, Chuck Reddinger, Sandra Odisho, Steve Schuhmacher, Alec Johnson, Harlean Falls, David Weadock, Kathy Pargmann, Chad W. Shaw, April McCampbell and Robert Hines, and Dennis Hamilton.

Others in attendance were: Mr. Geoff Paddock, City Council/Headwaters Park Alliance, and Patrick Stelte of the Allen County Public Library.

1. **CALL TO ORDER:** Board President Justin Shurley called the monthly Board meeting to order at 10:00 a.m.

2. **APPROVAL OF MINUTES:** President Shurley called for approval of the minutes from the *Thursday, June 8, 2023* meeting. Commissioner Briley moved and Commissioner Jauch seconded the motion of accepting the meeting minutes as submitted. The motion was duly carried. The approved and signed minutes are on file.

3. **PAYROLL & COMMERCIAL VOUCHERS:** Manager Odisho requested the Board's approval of payroll and commercial vouchers. Included in the report is the number of full-time and part-time employees, for pay periods ending 06/09/23 and 06/23/23, account payables payment vouchers #1587 to #2037. The totals are in the Park General Fund, Park Trust Fund, Park Non-Reverting Operating Fund, Park Non-Reverting Capital Fund, Park Cumulative Building Fund, Park Bond Fund, and Other City Funds. ***Noted*** were various Parks Capital projects and Foellinger Theatre Concerts. Vice President Miller moved and Commissioner Briley seconded the motion to approve the payroll and commercial vouchers ending **June 30, 2023**, with a Payroll Sub-Total of \$1,153,790.31. Account Payables Sub-Total \$2,139,412.56 and a **Grand Total** of **3,293,202.87**. The motion was duly carried. The signed June 2023 payroll and commercial voucher reports were approved and are on file.

approve all fees, programs, services festivals, and events listed; with permission and authority granted to the Director and/or Deputy Director, to modify and make any adjustments, if/when necessary. The motion was duly carried. On file is the electronic Vote request before the monthly meeting date and the 2023 Fall Fun Times Brochure [Fall Fun Times](#).

7. **BIDS / CONTRAC / CHANGE ORDER / APPROVALS;**

- A. **Headwaters Park Fountain Improvement Design Project** – Deputy Director of Park Maintenance, Steve **Schuhmacher**, came before the Board to request entering into a contract with Grinsfelder & Associates for the scope of work and professional services to design a new interactive fountain to replace the current fountain at Headwaters Park. Vice President Miller moved and Commissioner Jauch seconded the motion to approve the contract. The motion was duly carried. On file are the bid sheet, contact, and the signed summary for project number 2022018.
- B. **Jennings Center Boiler Replacement** – Project Administration Manager, David **Weadock** requested the Board’s approval for project number 2023053. Commissioner Jauch moved and Commissioner Briley seconded the motion to approve the replacement of the heating boiler unit with a new boiler, to be installed in a contract with Allied Mechanical. The motion was duly carried. On file are the contract, bid sheet, and signed approval form.
- C. **Salomon Farm Park Homestead Repairs – Weadock** – Commissioner Briley moved and Commissioner Jauch seconded the motion to approve a contract with Strebig Construction for the renovations and repairs of the exterior of the Salomon Farm Park Homestead, including the front porch, soffit, fascia, trim, gutters, and downspouts; maintaining the historic value throughout. The motion was duly carried. On file is the scope of work, contract, photos, bid tabulation sheet, and signed project #2023049 form.
- D. **Kreager Houses Demolition – Weadock** - Vice President Miller moved and Commissioner Briley seconded the motion to approve the contract with Worx Companies for the Kreager Park houses, and garage structures (2), located at 7811 (standalone storage building will remain) and 7829 North River Road, Fort Wayne, IN; Demolition project #2023048. The motion was carried. On file are the contract, scope of work, bid tab sheet, map of the demolition area, photos, and the signed approval form for Purchasing.

- E. Johnny Appleseed Campground Improvements – **Weadock** – **Commissioner Briley** moved and Commissioner Briley seconded the notion to approve the Johnny Appleseed Campground Improvements project #2022012 Quest CDN #8587863, a contract with Schenkel Construction; for the installation of new paved RV campsites with water and electrical utility service and new security lighting. The motion was duly carried. On file is the scope of work, quote tabulation, contract, and signed Purchasing approval form.
- F. **Ivan Lebamoff Reservoir Park Pond Fountain Replacement** – Manager of Facilities and Trades, Dennis **Hamilton**, requested the Board’s approval to replace the fountains in IvanLabamoff Reservoir Park approval. Commissioner Briley moved and Commissioner Jauch second to approve a contract with Aquatic Management to remove the existing fountains, replace and install two new fountains two fountains, including two 5-horsepower 230-volt single-phase pumps, two premium double arch nozzles, 24 color changing lights, also removal and storage during the winter. The motion was duly carried. On file is the scope of work, contract, bid tabulation sheet, contact, and the signed Purchasing approval form.

All of the following were presented by the Superintendent of Landscape and Horticulture, Chad W. **Shaw**, and approved, and moved by Vice President Miller and Commissioner Briley seconded the motion. The motion was duly carried. On file are bid tabulations, scope of work, original contracts, and the Purchasing signed approval forms for all presented.

- G. **Botanical Conservatory Indoor Lighting Renovation Change #** – **Shaw**- Project: 2023026 - Deduction in the original contractual cost with L-A Electric Contractors & Engineers.
- H. **Botanical Conservatory Fire System Change Order #1** – **Shaw**- Project: 2023047An additional amount was added to the original contract with Simplx Security LLC.
- I. **Botanical Conservatory Chiller Replacement Change Order #1** – **Shaw**- Project: 2023019 Addition to the contractual amount with Allied Mechanical.
- J. **St. Marys Streambank Restoration Phase II Change Order #1** – **Shaw**- Project: 2022032 Deductin to the original contractual amount with Stanger Group Inc

8. **PARKS & RECREATION HISTORY AND HIGHLIGHTS:** Deputy Steve Schuhmacher narrated the following Fort Wayne Parks & Recreation Department's facility, property, history, and highlights. For a complete review of the presentation, and location of all parks and amenities listed go to [Fun Facts - Fort Wayne Parks and Recreation](https://www.fortwayneparks.org/parks/parks-showcase.html) or <https://www.fortwayneparks.org/parks/parks-showcase.html>

Buckner Park – established in 1969 – Size in Acres: 197.8, located at 6114 Bass Road (*outside of the City Limits*), Amenities include 2 open shelters, a Splashpad, 2 playgrounds, pathways, and trails.

Kettler Park –established in 1947, located at 5715 Buell Drive, on 6.3 acres, a Pavilion with a fireplace, an adjacent picnic area, and a capacity of 46, a Basketball court, a playground, Tennis and 4 Pickleball Courts

Tillman Park – established in 1966, located on 70 acres at 600 East Tillman Road, with a Championship Caliber Disc Golf Course, Baseball Diamonds, a Playground, a Picnic area, the Stewart McMillen Tennis Center, Pickleball Courts, and Rivergreenway connectivity.

PUBLIC COMMENTS: There were no Public Comments, during this meeting.

DIRECTOR'S COMMENTS: Director McDaniel and the Deputy Directors reported the following:

- ✚ Thank you to Councilman Geoff Paddock
- ✚ Funding became available from the City Council to approve additional appropriations of 2 million dollars for Playgrounds, Street Trees, and the construction of a Splashpad in Headwaters Park.
- ✚ The September Board meeting will be in the Wolf Learning Center, Salomon Farm Park
- ✚ Rick Kinney, Manager of Foellinger Theatre was introduced
- ✚ Deputy Reddinger thanked all Seasonal Staff and their assistance with summer programs that went well
- ✚ 70 Dogs were in attendance during the end of the pool season Dipin Dogs event
- ✚ 11 Teams, including 2 Park Teams, participated in the Annual Dragon Boat Races
- ✚ Actively working on the 2024 Budget to be introduced to City Council in September

- ✚ Pools are closed, Splashpads are still open
- ✚ 29 Tons of debris was removed from the rivers last month
- ✚ Forestry is busy responding to more and more 311 calls
- ✚ The current showcase theme at the Foellinger Freimann Botanical Conservatory is An Herban Garden – Public hours – July 1 through to November 12
- ✚ Bowser Press Conference is scheduled for August 16, at 10:00 am, and will be celebrating the Centinal status with a new marker, renovated Pavilion, and several other improvements for Bowser Park

✚ **COMMISSIONER'S COMMENTS:** Board President |Shurley welcomed Theatre Manager, Rick Briley. Commissioner Briley was surprised at how active Bower Park was.

There was no further business to come before the Board of Park Commissioners, on **Thursday, August 10, 2023,** in the City Council Discussion Chambers of Citizens Square (garden level) Room 30, 200 East Berry Street, Fort Wayne, IN 46802. At 11:03 a.m., the meeting was adjourned.

**CITY OF FORT WAYNE
BOARD OF PARK COMMISSIONERS**

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director/Board Secretary

All documentation, correspondence, and prints/site plans presented at this meeting are on file in the office of the Parks and Recreation Department. This meeting was recorded by the Park staff and videotaped by Pat Stelte, Government Access Coordinator, in Television Services of the Allen County Public Library.

Here is the link to the **Thursday, August 10, 2023 meeting online:**
<https://acpl.viebit.com/player.php?hash=H3rdeSCVoRSkhwag>